

General Appropriations Act

Gourley Township

A resolution to establish a General Appropriations Act for Gourley Township; to define the powers and duties of the Gourley Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Gourley Township ordains:

Section 1: Title

This resolution shall be known as the Gourley Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

For general law townships: Public Hearings on the proposed budget were held on March 9, 2026.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2026-27, including an allocated millage of 1.5 mills; voter-authorized millage of 1.5 mills; and various miscellaneous revenues shall total \$93,300.00.

Estimated township fire fund revenues for fiscal year 2026-27, including an allocated millage of 3.0 mills; voter-authorized millage of 3.0 mills; and various miscellaneous revenues shall total \$50,600.00.

Section 6: Millage Levy

The Gourley Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 1.2886 mills for General Fund and 2.2805 mills for Fire Fund as set forth by the Tax Allocation Board.

Section 7: Estimated Expenditures

Estimated township General Fund expenditures for fiscal year 2026-27 for the various township activities shall total \$93,277.17 and \$50,599.06 for the Fire Fund.

Section 8: Adoption of Budget by Reference

The General Fund and Fire Fund budget of Gourley Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

Section 9: Adoption of Budget by Cost Centers

The Board of Trustees of Gourley Township adopts the 2026-27 fiscal year General Fund budget by line item. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each line item. No transfers of line item appropriations shall be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations.

Section 11: Transfer Authority

Under no circumstances may the total general fund or fire fund budget be changed without prior board approval.

Section 12: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at each board meeting the actual financial condition of the General Fund and Fire Fund, and showing the receipts and expenditures and encumbrances for the current month.

Section 13: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 14: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 15: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible officials or employees to disciplinary action by the Gourley Township Board.

Section 16: Board Adoption

Motion made by Jesse, seconded by Ivy to adopt the foregoing ordinance. Upon roll call vote, the following voted aye: 5. The following voted nay: 0. The supervisor declared the motion carried and the resolution duly adopted on the 9th day of March, 2026.

Gourley Township Clerk